



**MIAMI-DADE COUNTY
MEDICAL EXAMINER DEPARTMENT**

ASSISTANT MEDICAL EXAMINER

Salary: Entry \$132,577 – Max \$245,793

NATURE OF WORK: This is highly responsible executive level work in complex scientific operations of the Miami-Dade County Medical Examiner Department. An employee in this class is responsible for Medical Examiner Departmental activities and operations in forensic pathology in accordance with local state and federal statutes and regulations. Responsibilities include performing work of staff pathologists; scene investigations; collecting, documenting, preserving and analyzing forensic evidence; preparing autopsy protocols and microscopic reports; planning, coordinating and performing medical research; resolving forensic problems and medical examiner cases; teaching in the Forensic Pathology Fellowship Training Program. The incumbent exercises extensive independent judgment and professional knowledge of medicine and forensic pathology in conducting County medical examiner activities in compliance with established regulations.

ILLUSTRATIVE TASKS: Performs work of staff pathologist; conducts scene investigations; collects, documents, preserves and analyses forensic evidence; prepares autopsy protocols and microscopic reports; conducts and/or attends various daily and weekly in-house scientific conferences. Teaches and supervises forensic pathology fellows, pathology residents and visiting medical students. Maintains communications with other County agencies, State Attorney's Office, Public Defender's Office, U.S. Attorney's Office, law enforcement agencies and the general public. Testifies as an expert witness in criminal and civil proceedings. Performs related work as required.

KNOWLEDGE, ABILITIES AND SKILLS: Extensive knowledge of the theories, principles and practices of medicine, and anatomic, clinical and forensic pathology. Extensive knowledge of the mission, goals and objectives of the department in providing forensic pathology services for the citizens of Miami-Dade County and various law enforcement, health and other agencies. Extensive knowledge of chemistry, physics, police science, police investigations, and legal requirements related to medical examiner operations. Thorough knowledge of local, state and federal laws and regulations pertaining to medical examiner activities. Thorough knowledge of the complex medical examiner operations and activities. Ability to communicate clearly and concisely, verbally and in writing, to groups and individuals. Ability to establish and maintain effective working relationships with law enforcement, attorneys, health agencies, and other employees of the Medical Examiner Department. Ability to exercise judgment and discretion in interpreting departmental policies, rules and regulations.

MINIMUM QUALIFICATIONS: Doctor of Medicine degree and American Board of Pathology certification in Anatomic or Anatomic and Clinical Pathology, with Board Certification in Forensic Pathology within three years of employment with the department.

BENEFITS: Miami-Dade County offers great benefits including full medical, dental, and vision insurance; life and disability insurance; 457 pretax savings plan; flexible spending accounts; paid holidays, vacation and sick time; membership in the Florida Retirement System.

Resumés and other information submitted in response to this advertisement are public records pursuant to Chapter 119 Florida Statutes. Hiring decisions are contingent upon results of a screening process to include background investigation, fingerprint check, and pre-employment physical, including alcohol/drug testing.

Applicants MUST APPLY ON LINE: www.miamidade.gov/jobs