**Medical Examiner/Associate Medical Examiner**

**Clark County Washington**

**Vancouver, WA**

**HOW TO APPLY:**

An online application is required. For complete job announcement, application requirements, and to apply on-line, please visit our website at: <https://clarkcountywashington.wd1.myworkdayjobs.com/en-US/ClarkCountyJobs/job/Public-Service-Center/Medical-Examiner-Associate-Medical-Examiner_R000452>

**Job Summary:**

The Medical Examiner/Associate Medical Examiner is responsible for fulfilling all statutory duties and requirements and carries out these duties utilizing various forensic tools. Death investigations may include the performance of autopsies, external examinations, review of decedent history, and interpretation of various tests and analysis to determine the cause and manner of death; and, when necessary, verifying the decedent’s identity.  
  
The Medical Examiner/Associate Medical Examiner works under general direction of the County Health Officer and reports directly to the Director of Communicable Disease Prevention, Medical Examiner, and Emergency Response within the Public Health Department. The Medical Examiner in conjunction with Operations Manager, Program Manager III, and County Health Officer sets and implements policy. This position has broad responsibility and considerable latitude for independent judgment and works in tandem with the Operations Manager and Director in the performance of daily activities. This is currently a part time position, working 24 hours per week, .60 FTE.  
  
**The Clark County Medical Examiner's office has received accreditation from the National Association of Medical Examiners.**  
  
Applications will be reviewed as they are received.

# Qualifications:

## Depending on qualifications, candidate could be hired as an Associate Medical Examiner, or Medical Examiner.

**The Medical Examiner must possess and maintain Washington MD/DO license and Board Certification in Forensic Pathology by the American Board of Pathology.**

**The Associate Medical Examiner must possess and maintain Washington MD/DO licensure and must obtain Forensic Pathology Board Certification from the American Board of Pathology within three (3) years of hire date.**

Must maintain a valid driver's license in state of Washington.

**Knowledge of:** Operations, services and activities of a death investigation center; general pathology and forensic pathology procedures; methods, practices, equipment and procedures of handling deceased individuals; and report writing principles and techniques.

**Ability to:** Prepare detailed technical reports; perform complex investigations of death; use strong interpersonal skills, including ability to interact respectfully and cooperate with co-workers and to communicate effectively with law enforcement personnel, attorneys, court personnel, elected officials and the general public.

**Duties may include but are not limited to the following:**

Performs timely post mortem examinations, retaining samples, specimens, and tissues necessary for analysis, examination, and documentation as prescribed by existing practices of forensic pathology

Prepares written autopsy reports using appropriate reporting form and convention

Issues preliminary reports in writing, of the cause of death where such determination is not dependent upon further investigation

Keeps and maintains appropriate records, reports, and other documentation regarding investigations as well as physical evidence transferred from other investigative agencies

Contracts at County expense for other investigative services not available as customary or usual from the County, e.g. anthropology, energy dispersive X-ray analysis, DNA testing, etc., as necessary

Confers with and provides expert testimony on cases performed as required by the Sheriff, Prosecuting Attorney and other law enforcement officials

Visits the scene of death, or discovery of remains to provide professional assistance

Follows policy and protocol for handling of organs and tissues, and appropriate handling of bodies and items found on or about said bodies, and collections of unclaimed bodies

Recommend and assist in the implementation of goals and objectives and assist with establishing schedules and methods for providing forensic pathology services.

**Salary:**

## Medical Examiner: $13,852- $19,576 per month \*Part-time salary prorated

## Associate Medical Examiner: $12,554 - $17,733 per month \*Part-time salary prorated

**Benefits Information:** [**https://www.clark.wa.gov/human-resources**](https://www.clark.wa.gov/human-resources)

### Equal Opportunity Employer

Clark County is committed to increasing the ethnic, cultural and social diversity of its workforce and ensuring that diversity is a key priority of our organization. We are committed to providing equal opportunity and access regardless of race, color, religion, creed, sex, national origin, age, marital status, the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a disabled person, sexual orientation/gender identity, veteran status or any other status protected by law. Women, minorities, veterans, and persons with disabilities are encouraged to apply.

Clark County’s Equal Employment Opportunity Plan is available at <http://www.clark.wa.gov/human-resources/documents>

If you are in need of ADA/Section 504 assistance for accommodations, please contact Human Resources at (360) 397-2456; Relay (800) 833-6388.