



**STATE OF MARYLAND  
OFFICE OF THE CHIEF MEDICAL EXAMINER**

**FORENSIC MEDICAL CENTER  
900 WEST BALTIMORE STREET, BALTIMORE, MARYLAND 21223- 2595  
PHONE (410) 333-3250 FAX (410) 333-3063**

**CLASS TITLE: CHIEF MEDICAL EXAMINER**

Salary Commensurate with Experience

The Maryland Department of Health, Office of the Chief Medical Examiner (OCME) is currently seeking a Chief Medical Examiner. The Chief Medical Examiner for the State of Maryland works under the direction of the Post Mortem Examiners Commission (PMEC) and is responsible for the investigation of all unattended and non-natural deaths within the State of Maryland.

**ABOUT THE MARYLAND OFFICE OF THE CHIEF MEDICAL EXAMINER**

Established in 1939 as the nation's first statewide medical examiner system, the acclaimed OCME of Maryland is a supportive agency with a strong institutional culture and a commitment to excellence. Serving 6 million residents throughout the State of Maryland, the OCME is NAME accredited and has been continuously for 30 years. The legislature and administration are deeply committed to maintaining this accreditation. In support of this accreditation, the legislature spent \$54 million in 2009 on the construction of the stand-alone 120,000 OCME facility located on the University of Maryland's medical campus. The office is well equipped with updated technology that includes CT and LODOX® imaging, a histology laboratory, and an in-house toxicology laboratory that maintains an approximate 1 week turn around time.



The OCME is staffed with 91 full-time in house staff and 111 part-time staff. The forensic pathology team includes the Chief Medical Examiner, two Deputy Chief Medical Examiners, 16 Assistant Medical Examiners and 6 ACGME accredited fellowship positions.

Death scene investigations are performed by the forensic investigative team, comprised of seventeen Baltimore City forensic investigators located on-site at the OCME, and eighty-nine county forensic investigators. The forensic pathologists are supported by 15 autopsy assistants.



The OCME has multiple consultants including neuropathology, eye pathology, cardiovascular pathology, radiology, odontology, and anthropology. Other specialist services are available through a partnership with the University of

Maryland Medical System and The Johns Hopkins Hospital.

The OCME assists in training pathology residents from six local programs and supports the rotations of medical students and pathology assistant students.

The Maryland OCME houses the celebrated Nutshell Studies of Unexplained Death, which are teaching dioramas created by forensics pioneer Frances Glessner Lee. These dioramas are recreated “crime scenes” in miniature that are still utilized as a training tool for detectives. Just down the hall is their life-sized counterpart, the Scarpetta House. This one large room holds a simulation of a five room home, including outside area that is used to train forensic investigators by staging death scenes.



Described as “America in miniature,” Maryland has varied geography; mountains in the west to the ocean in the east, from rural communities to urban centers, ensuring a stimulating variety of interesting cases to investigate.

Maryland is ideally situated in the Mid-Atlantic area, easily accessible to Philadelphia, New York, and the District of Columbia, and features superb quality of life options, attractions, and activities. Affectionately known as Charm City, Baltimore is a culturally diverse community with professional sports teams, museums, fine dining and ethnic cuisine, live musical and theatrical performances, and a variety of cultural institutions. Maryland is a great place to raise a family, with excellent school systems, colleges and universities. An abundance of varying housing is available from downtown waterfront condos to suburban and rural settings all within a reasonable commute, however, there is no requirement for OCME employees to reside in the state.





Baltimore Museum of Art



M&T Stadium



Baltimore Symphony Orchestra

### **DUTIES AND RESPONSIBILITIES:**

- Directs the overall operation of the office including establishment of policies, processes and standards of performance
- Supervises deputy chief and assistant medical examiners
- Reviews daily case investigations and evaluations
- Performs as well as supervises autopsies
- Determines medical examiner jurisdictions
- Testifies in civil and criminal cases
- Explains autopsy results and findings to families, physicians and third parties
- Maintains an active role in teaching new forensic pathologists, residents and fellows
- Provides impartial reviews and consultations of requested internal cases
- Prepares and manages oversight of OCME budget
- Reviews legislative bills that impact the function of the OCME
- Functions as department liaison and coordinates department activities with other county departments and/or local, state and federal government agencies
- Serves as spokesperson for the office through participation in professional and community activities and maintaining proper relations with press and media
- Stays abreast of changes in County, State and Federal laws, rules, procedures and regulations to ensure that the Department is in compliance with all external regulations and laws relating to the operation of the Medical Examiner's Office
- Must be available twenty-four hours a day, seven day per week to conduct investigations to determine the cause of death presumably due to an unlawful act, violence, casualties or by sudden and unusual circumstances

### **MINIMUM QUALIFICATIONS:**

- Qualified candidates must possess a degree in medicine from an accredited college or university (M.D. or D.O.)
- Must be board certified in anatomic and forensic pathology by the American Board of Pathology at the time of appointment and must maintain certification while holding the title
- Must possess Maryland medical licensure or be eligible for medical licensure in Maryland
- Qualified candidates must also possess senior level management or comparable experience in the field of Forensic Pathology

### **DESIRED SKILLS AND EXPERIENCE:**

- Knowledge of the rules, local regulations, agency policies and procedures of the OCME
- Leadership and practical skills in fiscal and budgetary management
- Experience maintaining an exceptional level of quality assurance

- Knowledge of professional standards in forensic pathology
- Experience coordinating and managing different departments
- Proven skill in working in a fast- paced environment
- Strong leadership skills and the ability to establish effective working relationships
- Experience handling high profile cases
- Experience working with interdisciplinary agencies (law enforcement, health care professionals, legal professionals, funeral homes, and government officials)
- Operate with integrity and respect for colleagues
- Strong interpersonal skills with successful management of conflict resolution
- Successful team builder
- Effectively maximize personnel resources
- Commitment to expectations of professionalism and excellence from staff
- Maintain focus under pressure
- Approach change positively

**BENEFITS:**

- Full medical, vision, dental, and prescription benefits (including children up to the age of 26)
- Flex spending Accounts, Deferred Compensation, State Pension
- Annual, Personal, Holiday, Sick and Compensatory Time leave
- Life insurance, Long and Short Term Disability, Accidental Death Benefits
- Free parking at the facility
- Free Light Rail and bus transportation for State of Maryland Employees
- In house research opportunities
- Adjunct faculty positions and research opportunities at the University of Maryland Medical School and Graduate School and other Universities with access to their facilities

**For Details, Contact:**

Kimberly Cropper  
 Senior Talent Acquisition Specialist  
 Maryland Department of Health  
 Office of Human Resources  
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 Baltimore, MD 21201  
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Online Application:

<https://www.jobapscloud.com/MD/sup/bulpreview.asp?R1=19&R2=009285&R3=0001>

This is a special appointment position. A resume must be attached to your application.