Chief Medical Examiner - (9610.E.Unclassified Exempt.8)

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Position Title

Chief Medical Examiner

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Chief Medical Examiner

Organizational Unit

Johnson County KS -> Department of Health and Environment -> DHE-Business Operations

Location

Johnson County - KS US (Primary)

Position Grade

97 Exempt

Pay Range (actual pay depends on qualifications)

$6.55 - $150.00

Employment Category

Fulltime-Regular (40 hrs, Full Benefits)

Work Schedule

Monday-Friday, varied schedule; including weekends

Job Description

Johnson County Health & Environment department is looking for a qualified candidate to fill the position of the Chief Medical Examiner for the Medical Examiner Office for Johnson County.  We are in the process of building a new facility and operation that will allow us to conduct autopsies internally rather than outsourcing this service.  Therefore, this position is located at 11875 South Sunset, Suite 300, Olathe, KS 66061.  This position provides excellent benefits, including health insurance, wellness programs and discounts, retirement programs, and various other discount programs.

The Chief Medical Examiner will serve as the appointed Coroner for Johnson County if appointed by the Board of County Commissioners and will lead the operation of the Medical Examiner Office for Johnson County. The Chief Medical Examiner will review information submitted regarding deaths in Johnson County and will determine whether an autopsy is required. This position will also be responsible for the overall administrative and operational effectiveness of the Medical Examiner Office including assuring excellent forensic services, providing teaching and training to internal and external customers, coordinating forensic team activities, maintaining National Association of Medical Examiners (NAME) accreditation standards, and approval of budget and contracts for the Medical Examiner Office (MEO).

The following are essential duties of this position; not to be considered as exclusive or all-inclusive.  Other duties may be required and assigned.

* Plan, organize, implement, evaluate, direct and oversee the overall operation of the Medical Examiner's Office.
* Recruit, hire, train and coach personnel to support the Medical Examiner and Coroner responsibility in partnership with Johnson County Human Resources.
* Supervise the forensic staff to ensure autopsy services are performed in accordance with standards set by the National Association of Medical Examiners.
* Administer and execute programs of medicolegal death investigations which includes investigating causes of deaths that involve injury, are sudden, unexpected, and unexplained, or causes of death that may, in any way, endanger public health and safety.
* Direct and review investigations of all known or suspected homicides, suicides, accidents, sudden infant deaths, drug-related deaths, and medically unattended deaths and determine the manner and circumstance of death and to properly and accurately certify the cause of death in unnatural cases.
* Maintain complete records on all cases and to provide expert testimony on criminal cases for the law enforcement agencies and the courts.
* Develop and enforce procedures for the pronouncement of death and transplantation of organs from bodies of persons who have died within the County.
* Coordinate and direct other functions of the Medical Examiner's Office which include research in forensic pathology; education and training of staff and training law enforcement personnel in techniques of homicide investigations.
* Provide direct or indirect services to District Attorneys, the Courts, funeral homes, and families of decedents, organ procurement organizations, local and state police investigators, fire departments, and other outside agencies as needed.
* Prepare and/or review reports as directed by the County Executive or County Board Committees.

Job Requirements

Doctorate degree in the following field of study: Doctor of Medicine or Osteopathy

Successful completion of an Anatomic Pathology or Anatomic and Clinical Pathology residency and Forensic Pathology fellowship from an accredited institution;

Six (6) year’ experience in forensic pathology, including three (3) years leading, directing, supervising or coordination the work of others.

Certification by American Board of Pathology in Anatomic Pathology and Forensic Pathology or Anatomic Pathology, Clinical Pathology and Forensic Pathology.

Knowledge of scene investigation and forensic pathology autopsy methods and techniques.  Knowledge of the rules and collection of evidence, recovery and evaluation, and identification of unknown decedents.  Knowledge of the training and occupational requirements of the American Council of Graduate Medical Education (ACGME) as applicable to the field of pathology and National Association of Medical Examiner (NAME) accreditation standards.

Skilled in dealing effectively and professionally with distraught or upset family members or situations.  Skill in verbal and written communication to effectively present ideas, court testimony, or to assist in the investigation of possible criminal activity.

*All offers of employment are contingent upon successful completion of a post-offer, pre-employment thorough background check.  Candidate is required to possess a valid driver’s license with an acceptable driving record.*

*Johnson County is an equal opportunity/equal access employer and offers a competitive salary and benefits package. This is an unclassified position and is excluded from the County’s classification and compensation system. Salary will be commensurate with experience.*

 **Applications for this job will be accepted through 5:00 p.m. on Tuesday, July 31, 2018.**

Driving Status

Intermediate (5% to 25%)

Category

Health, Welfare, and Social Services

Hiring Manager

Marsh DHE, H (Director II - Department of Health and Environment)

Recruiter

House HRD, Tamiko (Specialist VIII - Human Resources)

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